

**SANTA FE CONSERVATION TRUST**  
**Trails and Community Conservation Committee Charter**

**Section I—PURPOSE:**

The Santa Fe Conservation Trust (the “Trust”) has established the Trails and Community Conservation Committee (the “Committee”) with the primary objective of assisting and providing guidance to the Trust in order to ignite people’s passion for nature through its trails work and community conservation programs.

The Committee shall advocate for non-motorized outdoor recreation in Northern New Mexico by coordinating and working closely with the Trust’s Trails Program Manager, the larger community of outdoor advocates, and private and public sector land managers by:

1. Advocating for the preservation of current trails on public and private land.
2. Proposing new trails on public or private lands.
3. Identifying, advising and proposing to the Land Committee land with trails potential.
4. Maintaining an active presence in trail stewardship activities and the maintenance of trails easement held by the Trust.

Additionally, the Committee shall advise staff on community conservation efforts, the goal of which is to broaden and diversify the constituents of SFCT in a way that makes the organization relevant to more people in the community. SFCT’s trails program is a natural way to reach out to our community in an inclusive and equitable manner. Everyone deserves access to nature, including the elderly, infirm and people living in underserved parts of Santa Fe where there are fewer recreational resources. The Committee will ensure that diversity, equity and inclusion are considered as part of SFCT’s advocacy and programming for non-motorized outdoor recreation in Northern New Mexico.

**Section II—COMPOSITION:**

The Committee shall be comprised of at least three Board members (as appointed by the Board Chair) as well as independent community members who share an interest in trails advocacy. The Chairperson and maximum number of Committee members is not set but shall be determined by Board Chair.

The Chairperson will chair all regular sessions of the Committee and will prepare an agenda for each quarterly Committee meeting. The Committee may form and delegate authority to subcommittees consisting of one or more members when appropriate.

### **Section III—MEETINGS:**

The Committee typically meets quarterly, or as needed. Meetings can be held in person or members may participate by electronic means to facilitate interactive discussions. The Trails Program Manager will attend each meeting and provide an update of his/her recent and planned activities.

### **Section IV—RESPONSIBILITIES AND DUTIES:**

To fulfill its responsibilities and duties, the Committee shall:

- 1) Review current activities of the Trails Program Manager and make recommendations reflecting the priorities of the Committee.
- 2) Review current activities and plans for community conservation programs, and make recommendations reflecting SFCT's desire to broaden and diversify its constituency in equitable and inclusive ways.
- 3) Periodically sponsor trail stewardship activities and will notify the other Board members to elicit their participation as well as engage the supporters of SFCT.
- 4) Review and coordinate with the efforts of other advocacy or trail-work groups, and can elect to endorse or cosponsor events. Given the increasing popularity of outdoor recreation in our communities, the Committee will focus on collaboration with other like-minded groups and governmental bodies to promote time- and cost-efficient strategies to plan, develop, build and maintain a region-wide trails network.
- 5) Provide leadership in Grand Unified Santa Fe Trails Organization initiative.
- 6) Advise the Land Review Committee on conservation projects that have potential trails components as part of their public value.
- 7) Create policies and procedures for taking on trail easements.
- 8) Review and recommend prospective trail easements to the Board for approval.
- 9) Maintain minutes or other records of meetings and activities of the Committee.
- 10) Report regularly to the Board.

**Adopted: Feb 21, 2019**

**Updated: Feb. 18, 2021; Nov. 22, 2024**